

LESSON OBSERVATION: GUIDANCE

- 1. The teacher plans effectively and sets clear objectives that are understood.**
 - a) Objectives are communicated clearly at the start of the lesson.
 - b) Materials are ready.
 - c) There is a good structure to the lesson.
 - d) The lesson is reviewed at the end.
 - e) The learning needs of those with IEPs are incorporated with the teacher's planning.

- 2. The teacher shows good subject knowledge and understanding.**
 - a) Teacher has a thorough knowledge of the subject content covered in the lesson.
 - b) Subject material was appropriate for the lesson.
 - c) Knowledge is made relevant and interesting for pupils.

- 3. The teaching methods used enable all pupils to learn effectively.**
 - a) The lesson is linked to previous teaching or learning.
 - b) The ideas and experiences of pupils are drawn upon.
 - c) A variety of activities and questioning techniques is used.
 - d) Instructions and explanations are clear and specific.
 - e) The teacher involves all pupils, listens to them and responds appropriately.
 - f) High standards of effort, accuracy and presentation are encouraged.
 - g) Appropriate methods of differentiation are used.

- 4. Pupils are well managed and high standards of behaviour are insisted upon.**
 - a) Pupils are praised regularly for their good effort and achievement.
 - b) Prompt action is taken to address poor behaviour.
 - c) All pupils are treated fairly, with an equal emphasis on the work of boys and girls, and all ability groups.

- 5. Pupils' work is assessed thoroughly.**
 - a) Pupils' understanding is assessed throughout the lesson by the use of the teacher's questions.
 - b) Mistakes and misconceptions are recognised by the teacher and used constructively to facilitate learning.
 - c) Pupils' written work is assessed regularly and accurately.

- 6. Pupils achieve productive outcomes.**
 - a) Pupils remain fully engaged throughout the lesson and make progress in the lesson.
 - b) Pupils understand what work is expected of them during the lesson.
 - c) The pupil outcomes of the lesson are consistent with the objectives set at the beginning.
 - d) The teacher and pupils work at a good pace.
 - e) The teacher reviews the pupils' learning at the close of the lesson.

- 7. The teacher makes effective use of time and resources.**
 - a) Time is well utilised and the learning is maintained for the full time available.
 - b) A good pace is maintained throughout the lesson
 - c) Good use is made of any support available e.g. learning assistants and older pupils.
 - d) Appropriate learning resources are used, e.g. ICT.

- 8. Homework is used effectively to reinforce and extend learning.**
 - a) Homework is set if appropriate.
 - b) The learning objectives are explicit and relate to the work in progress.
 - c) Homework is followed up if it has been set previously.