

Planning, Teaching and Assessment

Long Term Plans (Yearly Plans)

These should be Yearly plans showing a balance of all 4 skills with clear evidence of planning and progression across the years

Medium Term Plans (Termly Plans)

There should be:

- A balanced programme of 4 skills for each term
- Procedure for planning jointly by teachers and Leader
- Possibility of modifying by the teacher on the basis of informal and formal assessments
- Clear evidence of planning and progression throughout the years
- Monitoring of implementation of plans

Short Term Plans (Daily or Weekly Plans)

These should:

- Identify clear Objectives for Starter, Main, Plenary
- Note key vocabulary for the lesson
- Outline Starter activity each day
- Outline main teaching input each day, role of support staff
- Outline tasks for whole class, groups and individuals
- Outline differentiated group activities (linked)
- Outline key points for plenary
- Outline Homework